

UNITED STATES DISTRICT COURT  
EASTERN DISTRICT OF NEW YORK

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SANDRA DOMNITZ,

Plaintiff,

-against-

MANHASSET-LAKEVILLE FIRE DISTRICT and  
MANHASSET-LAKEVILLE FIRE DEPARTMENT,

Defendants.

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**INITIAL CASE  
MANAGEMENT AND  
SCHEDULING ORDER**

Civil Action No.: 16-cv-5844  
(JFB)(AKT)

**A. KATHLEEN TOMLINSON, Magistrate Judge:**

**I. DEADLINES AND COURT APPEARANCES**

Deadline for completion of initial disclosures  
Required by Rule 26(a):

February 15, 2017

First request for production of documents  
and first request for interrogatories due by:

March 22, 2017

Responses to first request for production  
of documents and first set of interrogatories  
due by:

May 5, 2017

Deadline for joinder of additional parties and  
amendment of pleadings:

May 17, 2017

Status Conference:

July 6, 2017, at a time to be  
determined by the Court.

**II. CHECKLIST TO BE COMPLETED BY THE PARTIES AND RETURNED WITH THE RULE 26(f) DISCOVERY PLAN:**

A. Initial Disclosures: Counsel confirm that the Initial Disclosures have been served:

Plaintiff:

Defendant:

☒ Yes      ☐ No

☒ Yes      ☐ No

B. Stipulation and Order of Confidentiality: Counsel confirm that they have consulted in good faith regarding the need for such an order:

☒ Yes      ☐ No

Based on that consultation, counsel find that a Stipulation and Order of Confidentiality is:

☒ Needed      ☐ Not needed

C. Electronically Stored Information (“ESI”): Counsel confirm that they have met And conferred regarding the existence of any relevant ESI on both sides:

☒ Yes      ☐ No

The parties have had some preliminary discussion about the type of ESI which is in their clients’ respective possession or control and how they wish to have such ESI produced:

☒ Yes      ☐ No

Based on those discussions, counsel are advising the Court that the relevant ESI consists of:

1. The parties have discussed that they may have e-mails, text messages and social media profiles which are discoverable.
2. The parties are in the process of identifying individuals who may have discoverable ESI, collecting that ESI and developing a search process.

D. HIPAA Release Authorizations: Counsel confirm that such authorization for this case are:

☒ Needed    ☐ Not needed

**SO ORDERED:**

Dated: Central Islip, New York

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A. KATHLEEN TOMLINSON  
United States Magistrate Judge